

THE OKLAHOMA WESLEYAN UNIVERSITY ALUMNI ASSOCIATION CONSTITUTION (Revised March 2005)

ARTICLE I. NAME

This organization shall be known as the Oklahoma Wesleyan University Alumni Association, hereinafter called the Association. This organization is a combining of the alumni of all the colleges (Pasadena Bible College; Holiness Evangelistic Institution; Western Pilgrim College; Colorado Springs Bible College; Central Pilgrim College; Miltonvale Wesleyan College; and Bartlesville Wesleyan College.), which now constitute Oklahoma Wesleyan University.

ARTICLE II. OBJECTIVE

The object of this Association shall be to promote in every way the interests of Oklahoma Wesleyan University by:

1. keeping all alumni loyal and in sympathetic contact with the institution;
2. encouraging the institution to maintain helpful contact with the alumni;
3. engaging every member in an active endeavor to promote the welfare of our Alma Mater; and,
4. perpetuating the friendships formed in school days.

ARTICLE III. PRINCIPAL OFFICE

The principal office of the Association shall be in Bartlesville, Oklahoma in conjunction/cooperation with the Office of Alumni Relations.

ARTICLE IV. MEMBERSHIP

Membership in the Association shall be as follows:

1. Alumni shall include all graduates of OWU and all students who have completed at least twenty-four hours in a course of study at OWU and all Alumni of the antecedent institutions;
2. Honorary Alumni shall include those who are not classified in the Alumni but who have served, or are serving, as employees of OWU, or on the Board of Trustees, or over a period of years rendered some outstanding service to OWU. Honorary members under the "outstanding service" clause shall be granted only on the recommendation of the Executive Council and a ballot confirmation by the alumni at the annual business meeting. Honorary members shall be given voting privileges; and,
3. All non-alumnus pastors and spouses presently serving in the Western Area of The Wesleyan Church as Wesleyan pastors are given honorary alumnus status.

ARTICLE V. FINANCES

Finances for the Association shall be obtained and handled as follows:

1. No dues for membership starting November 4, 1988. Direct budgeting to be requested from Oklahoma Wesleyan University annually through Director of Alumni Relations.

ARTICLE VI. OFFICERS

The officers shall be:

1. President
2. Vice-President/President-elect
3. Secretary
4. Members-at-large (8)
5. OWU Student Representative
6. Director of Alumni Relations of Oklahoma Wesleyan University

ARTICLE VII. DUTIES OF OFFICERS

The duties of the Officers are:

1. The president shall preside at all public meetings. He/she shall be a representative of the Alumni Association to the Board of Trustees by virtue of his/her office. The term of office shall be three years.
2. Vice- President/President-elect: The Vice-President/President-elect shall preside in the absence of the President, and shall aid the President in every possible way. The term of office shall be three years.
3. Be present to record business of all meetings. The Secretary shall keep roll of all members, shall notify each member as to the work the organization shall require; the term of office shall be two years.
4. Members-at-large: Eight members will be elected to serve as representatives of the alumni. They will serve as coordinators between the Association and the Executive Council. Their term office shall be three years.
5. The Director of Alumni Relations shall be appointed by Oklahoma Wesleyan University and shall coordinate all activity of the Association through his/her office and shall be responsible for alumni mailings, events, etc.

ARTICLE VIII. MANAGEMENT

There shall be an Alumni Executive Council composed of the elected officers, Director of Alumni Relations and the President of the University.

ARTICLE IX. MEETINGS

1. Meetings shall be held annually in connection with Homecoming and Board of Trustee meetings, or as scheduled.
2. At all properly announced meetings of the Association, the members present shall constitute a quorum.

ARTICLE X. AMENDMENTS

This constitution can be amended in two ways; first by a majority recommendation of the Alumni Association Executive Council and majority approval of members of the Alumni Association. Alumni are to be balloted vial mail, email, or other mass communication; second, the constitution may be amended by a two-thirds vote of the Alumni Association Executive Council.

BY-LAWS

Section I Officers

1. **Eligibility:** Any voting member of the Association shall be eligible to hold office in the Association. Elections shall be held annually. Officers shall conform to the standards and spirit of the University and The Wesleyan Church.
2. **Duties:** The duties of the officers shall be those that are usually performed by such officers. (see Article VII.)
3. **Vacancies:** In case of vacancy of any office in the course of the year, The Executive Committee shall have the power to fill the office until the next annual election.

Section II Elections

1. All Alumni shall be eligible to vote for President, President Elect and Secretary.
2. The President, President Elect and Secretary shall be elected by plurality vote. The length of term of the office of the President shall be three years (following an initial term of three years as President-elect). The term of Secretary shall be for two years.
3. Ballots for President, President Elect and Secretary are to be prepared by the Nominating Committee and sent out (via mail, email or other mass communication) to alumni before Homecoming. The results will be announced at Homecoming, and officers will take office at this time.

4. Member at Large officers shall be appointed by the existing AAEC. These appointments will be made on a rotating basis so no more than 1/3 of the Members at Large are changed each year. Any alumni may nominate candidates for Member at Large.

Section III Nominating Committee

1. The Director of Alumni Relations shall call and preside without voting privilege at all meetings of the committee.
2. The committee shall consist of the National Executive Committee officers.

Section IV Executive Committee

1. **Meetings:** The Executive Committee shall meet not more than three times each year in addition to the two regular alumni meetings for the planning of alumni business. The committee will not be reimbursed for travel expenses.
2. **Duties:** The duties of the Executive Committee are to aid the Office of Alumni Relations in the planning of all activities of the Association such as Homecoming, Chapter organizations and projects. The committee is responsible for keeping the business affairs of the Association current. This includes planning the annual business meetings, and keeping the Constitution up-to-date.

Section V Area Alumni Chapters

1. **Purposes:**
 - a. To provide more convenient opportunity for university meetings;
 - b. To provide local organized action for university projects;
 - c. To provide aid in recruitment, public relations, constituency updates and aid in general work of OWU Alumni Association and Office of Alumni Relations.
 - d. To provide for more feasible opportunities of fellowship of alumni;
 - e. To provide aid to Alumni Office in keeping up with alumni moves, achievements, news items, marriages, births and deaths;
 - f. To provide help in achieving the objectives of OWU Alumni Association; the Association identifying objectives and setting guidelines as to what local chapters can do.
2. **Leadership:**
 - a. Clearly defined, duly elected chapter president responsible for local operation;
 - b. Chapter president responsible to OWU Alumni Association and Director of Alumni Relations;
 - c. Chapter president has authority to appoint committees on local level as necessary;
 - d. Rotation of president every two years is recommended if possible and applicable.
3. **Meetings:**
 - a. To be held at least once a year when adequate programs are available;
 - b. Cost of meetings to be borne by each chapter;
 - c. Variation in types of meetings is encouraged;
 - d. Office of Alumni Relations should endeavor to help with chapter promotion of meetings if necessary;
 - e. Special guests should be invited to meetings;
 1. Pastors
 2. Parents of students
 3. Friends of Alumni
 4. Prospective students
 - f. Chapters should avoid long business meetings;
 - g. Chapter president should not carry the financial load of the chapter. It should be self-supporting;
 - h. Programs, suggestions and ideas can be secured from the Alumni Office at OWU.

4. Area Chapter Organization Eligibility

- a. Written request must be made to OWU Alumni Association and/or Office of Alumni Relations by persons interested in organizing an alumni chapter;
- b. Chapters will be organized according to recommendations and approvals of the OWU Alumni Association executives and the OWU Office of Alumni Relations.

Section VI Alumnus of the Year Award:

1.
 - a. He/she must be an alumnus of Oklahoma Wesleyan University and/or any antecedent college;
 - b. He/she must have brought honor to the university either by:
 - (1) outstanding accomplishment in his/her chosen field of employment/profession;
 - (2) direct service to the university;
 - (3) important church/community service; and
 - (4) must have exemplified the Christian ideals of the university;
 - c. A person is not eligible for this award after receiving it once.
2. **Nomination/Selection**
 - a. Recommendations may be made to the Office of Alumni Relations throughout the year by all alumni until May 1 of the year of election. All nominations must be submitted with a letter of supportive information.
 - b. From the recommendations the Alumni executives will select a worthy choice based on the specified qualifications and supportive information.
 - c. Alumnus of the Year will be awarded annually. The winner will be announced at Homecoming.
 - d. Current Members of the Alumni Association Executive Board are not eligible for alumni awards.

A. Distinguished Alumni Awards

Alumni Achievement Award Qualifications

1. He/she must be an alumnus of Oklahoma Wesleyan University and/or any antecedent college.
2. He/she must have brought honor to the University by:
 - a. outstanding accomplishment in his/her chosen profession, and or/
 - b. significant church/community/family service, and
 - c. must have exemplified the Christian ideals of the university.
3. A person is not eligible for this award after receiving it once.

Alumni Award for Service to the University Qualifications

1. He/she must be an alumnus of Oklahoma Wesleyan University and/or any antecedent college.
2. He/she must have brought honor to the University by:
 - a. direct service to the university, and
 - b. must have exemplified the Christian ideals of the university.
5. A person is not eligible for this award after receiving it once.

Young Alumni Achievement Award Qualifications

1. He/she must be an alumnus of Oklahoma Wesleyan University and/or any antecedent college
2. He/she must have brought honor to the University by:
 - a. outstanding accomplishment in his/her chosen profession, and/or
 - a. significant church/community/family service, and
 - b. must have exemplified the Christian ideals of the university.
3. A person is not eligible for this award after receiving it once.
4. A person must be under 35 to receive this award.

Young Alumni Award for Service to the University Qualifications

1. He/she must be an alumnus of Oklahoma Wesleyan University and/or any antecedent college
2. He/she must have brought honor to the University by:
 - a. direct service to the university, and
 - b. must have exemplified Christian ideals of the university.
3. A person is not eligible for this award after receiving it once.
4. A person must be under 35 to receive this award.

Nomination and Selection Process for All Awards

- a. Nominations for awards may be submitted by any alumnus.
- b. The Alumni Association Executive Board will select award recipient, from properly submitted nominations.
- c. All four awards may or may not be granted every year.
- d. Current Members of the Alumni Association Executive Board are not eligible for alumni awards .