

OKLAHOMA WESLEYAN

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Residence Hall Housing/Tuition Deposit Form

Complete this form and return it to the Enrollment Services Office with your Housing/Tuition Deposit

Deposit Deadlines and Amounts

Deposit Type	Amount	Deadline Window	Priority
Regular Deposit	\$250 (\$100/tuition, \$150/housing*)	May 1	Priority in Housing
Non-Refundable Deposit	\$250 (\$100/tuition, \$150/housing*)	May 2 or later	None

- All requests for a deposit refund must be postmarked on or before May 1 of the current recruitment year. Deposits made after this date are non-refundable.
 - Housing Priority – Housing priority will be assigned in the following order: Returning OWU Students, Priority Deposit New Students and then Remaining New Students.
 - All students enrolling for the spring semester must pay a \$100 non-refundable deposit.
 - To meet the assigned deadlines, deposit/refund requests must be postmarked on or before the deadline date.
- *\$150 housing deposit may be refundable when student leaves residence halls permanently. Deposit will be applied to any outstanding balances before return to student. \$100 Tuition deposit is applied to student's account during the first semester of attendance.

Personal Information

Name: _____

Last Name or Family, if International
First
Middle
Nickname
Surname (international Only)

Male Female Birthdate: _____ Entering Term: _____ New or Transfer Student

Home/Permanent Address: _____

Address
City
State
Zip

Student's Cell Phone: _____ Home Phone: _____ Work Phone: _____

Student's Email Address: _____

May we release your contact information to your assigned roommate? Yes No

Housing Information

Housing preferences are awarded on a first-come basis. Every effort will be made to honor student requests for housing arrangements and roommate preferences; however, the University reserves the right to assign students to rooms based on availability. Note: both students must request one another in order for roommate requests to be considered. Oklahoma Wesleyan University admits students of any age, race, color, national, ethnic origin or non-disqualifying handicap to all the rights, privileges, programs and activities generally accorded or made available to students at the school and does not discriminate in any of its policies, practices, or procedures. Housing assignments will be made mid-to-late July. Questions regarding housing may be directed to reslife@okwu.edu

I plan to live: On-Campus Off-Campus: _____
Address (Exemption Policy applies – see Housing Policies for Clarification)

Residence Hall Housing Options

MEN'S HOUSING	WOMEN'S HOUSING
<p>Scott Hall – A traditional residence hall-style arrangement with a community bathroom on each hall. Scott Hall has laundry facilities available.</p> <p>Wert Hall – A quad-style arrangement in which four rooms share a lounge and bathroom. Wert Hall has laundry facilities available.</p> <p>Allen Chapman Hall – A suite-style arrangement in which two rooms share a private bathroom. Chapman Hall has a study room, kitchenette, laundry facilities, and a private lounge.</p>	<p>Susanna Wesley Hall – A traditional residence hall-style living arrangement with a community bathroom on each floor. Wesley Hall has laundry facilities available.</p> <p>Phillippe Hall – A modified suite-style arrangement where three rooms share one bathroom. Phillippe Hall includes a kitchenette.</p> <p>C.B. and Mabel Colaw Hall – A suite-style arrangement where two rooms share a private bathroom. Colaw Hall has a study room, kitchenette, laundry facilities, workout room, prayer room, and a large private lounge.</p>

If early deposit, list your order of residence hall preference:

1. _____ 2. _____ 3. _____

If you know whom you would like to have as a roommate, list his/her name: _____

Requested Roommate's Home City and State: _____

I like to study: Daytime Evening Late Night

I normally go to sleep by: _____ and get up by: _____

I am a student athlete: Yes No If yes, which sport? _____

Describe the neatness/cleanliness preferred in your room: _____

This is: Very Important Somewhat Important Not Important

Please list any hobbies/interests you have: _____

Would you like to have an international student as a roommate: Yes No No Preference

At what level do you typically listen to music? Very Loud Seldom Loud Never Loud

Do you have any physical, medical or emotional issues that should be considered when assigning your housing? _____

Other comments that will assist us in making the best room assignment for you: _____

Residence Hall Policies

- Unmarried students under 23-years-of-age, enrolled for 12 or more semester hours and not living with their parents are required to live in campus residence halls. Applications for exceptions to this policy are available in the Student Life Office – (918) 335-2262
- A housing/tuition deposition must accompany each deposit form. This deposit serves as a damage fee and will be refunded at the end of your stay at OWU, provided that all your keys have been returned to the appropriate places, your student account is paid in full and there are no residence room damages. This application is invalid without a housing/tuition deposit.
- The room payment is considered rent while school is in session. The residence halls are closed during the vacation periods stated in the Student Housing Agreement. A charge is made for rooms that are occupied during vacation periods.
- Mattresses are supplied by the University. Students are responsible for supplying mattress pad, sheets, pillow, pillowcases, blankets, towels and other personal items.
- The University is not responsible for loss or damage to personal property by fire, theft, or water in the residence halls.
- Authorized personnel of the University have the right to enter and examine any residence hall room for cleanliness, damages, and to ensure that community standards are being upheld.
- Charges for non-resident guests are per person, per night if the guest stays in an unoccupied room. If the guest stays with the students, there is no charge (guests may not stay longer than three days). Permission for non-resident guests must be obtained from an OWU Resident Director prior to the guest's arrival. Guests are subject to the OWU Residence Hall Policies and students are responsible for their guest's behavior.

I, _____, agree to observe and abide by all the OWU Residence Hall policies as listed on

Student Name (Printed)

this form and in the OWU Student Handbook.

Student Signature

Date

Method of Payment

Please check Deposit deadlines and Amounts on front side

I have enclosed: Check Money Order Cash Credit Card (information below)

International Students: Wire Funds: Your Name, Arvest Bank, Routing No. 103112976, Bartlesville, OK – USA, Account #052513, Phone (918) 337-3000

Credit Card: Visa Mastercard Discover Card No.: _____ Exp. Date: _____

Name on Card: _____ Signature: _____

RETURN THIS DEPOSIT FORM AND DEPOSIT TO:

**OKLAHOMA WESLEYAN UNIVERSITY, ENROLLMENT SERVICES OFFICE
2201 SILVER LAKE ROAD, BARTLESVILLE, OK 74006**