

Student Health Department Requirements

Greetings from Oklahoma Wesleyan University Student Health Services!

My name is Debra Cook, but everyone calls me “Nurse Deb”. I am your campus nurse. My office is in the Mueller Sports Center. There are a few items I will need from you to keep on file in the Student Health Office. Before you register for classes you should have the following medical records. **If you send these records into my office early, this will expedite your time in the Student Health Department line when you come to register. All records are sent to this office except the insurance form which you will sign, provide copies of the appropriate document, if applicable and send to Student Accounts.**

STUDENT HEALTH OFFICE AND MEDICAL ATTENTION

The university provides a Registered Nurse who assists with the routine medical needs of the campus community. Hours are posted on the door of the Student Health Services Office. Local physicians act as consultants and referral sources for those who need special attention.

In case of an accident or serious illness, a member of the staff contacts the nurse or a doctor or assists the student in obtaining necessary medical assistance. A limited amount of first aid supplies are available in the Student Health Office. Any student who is on prescription drugs, medications, or under a physician’s immediate care should register with the nurse.

MEDICAL FORMS

The student fills this form out **completely**, signs and dates. If any student wishes to use the OWU student health services and take advantage of the insurance program, a medical form must be completed before enrollment. All traditional students whether living on campus or off campus must have a medical form completely filled out and signed by the student. If a student fails to complete a medical form s/he will be prevented from participating in campus activities such as intramurals, intercollegiate competition, official school representation, etc.

PHYSICAL EXAMS

This exam is done the summer before the student begins school and is filled out and signed by the physician who performed the exam. All traditional students living on campus or off campus, or who will be involved in any campus activity, such as intramurals, intercollegiate competition, official school representation must have a college entrance physical exam.

IMMUNIZATION RECORD

You can get a record at the student’s physician’s office. Sometimes they are with the high school transcripts. The nurse must have a record of the student’s immunizations. In the state of Oklahoma it is mandatory for all students to have had their MMR and Hepatitis B shots. If there is any reason that the student has not had these and does not want to receive them, they must sign a waiver form. Meningitis immunization is highly recommended for all freshmen living on campus. They must receive a meningitis brochure and sign a form stating that they have received this shot, intend on receiving it, do not want to receive it, or turn in an immunization record stating that they have received the shot.

CONSENT FOR TREATMENT FORM

This is a form that must be notarized. It is advisable to have one if the student is 20 or younger and plans to be traveling with the school for any reason. In some states the age of adulthood is 21 and the student must have a consent signed by a parent or guardian for treatment to be administered.

ATHLETIC PHYSICALS

All student-athletes must have a pre-participation physical examination each year. This exam should be completed prior to their first contest or scrimmage in order to be eligible for participation. At this time this service is provided free of charge. This is in addition to the college entrance physical exam. For freshman the college entrance physical exam will be sufficient and they will not need the athletic physical for that year.

INSURANCE FORMS

For the benefit and protection of all traditional students, each student must be covered by an insurance policy. **All students are required to have medical insurance. The student must sign an insurance form with Student Accounts every year stating their intent.** If the student does have his/her own primary insurance, the insurance that OWU provides becomes a secondary insurance coverage only. This means that the parent's insurance coverage is utilized first, then the insurance with the school will provide additional coverage if necessary. This is especially important for injuries sustained while a student-athlete is participating in intercollegiate athletics. The student must go to a doctor/facility that is in network with their primary insurance. The school will need a copy of the primary insurance card on file. If a student has not made arrangements to provide his/her own insurance, OWU will provide coverage and charge the cost to the student's account. The amount for school insurance will show up on the student's account.

The university nurse will assist with the filling out of insurance claim forms for any student needing help. The claim forms should be completed and given to the medical facility that is used (doctor, ER, rehab, etc.) and a copy given to the nurse. The nurse is available to help the student with his/her insurance claims, but is not responsible to take care of this for the student. **The student is responsible for payment of all bills incurred.**

Well that is about it. I look forward to meeting you. Have a great year and God bless!

“Nurse Deb”

Debra J. Cook, M.S.N., R.N.

Director of Student Health Department

Return all medical forms, not including insurance form to:
Student Health Department
Oklahoma Wesleyan University
2201 Silver Lake Road
Bartlesville, OK 74006
918-335-6264

Oklahoma Wesleyan University Medical Form

Important: This information is strictly confidential and is requested in order that the student may be provided with the best possible medical care. If a student wishes to use the OWU health services and take advantage of the insurance program, a medical form must be completed before enrollment. If a student fails to complete a medical form s/he will be prevented from participating in campus activities such as intramurals, intercollegiate competition, official school representation, etc. Return completed form to Oklahoma Wesleyan University, 2201 Silver Lake Road, Bartlesville, OK. 74006.

Name: _____ Date of Birth: _____
Address: _____ Place of Birth: _____
Male Female Social Security Number: _____ Religion: _____ Phone Number: _____

In Case of an Emergency, Notify Responsible Party:

Name: _____
Address: _____
Phone Number: _____ Relationship to Student: _____
Medical Insurance Company: _____ Employer: _____
Insurance Company Phone Number: _____ Policy Number: _____

Please enclose a copy of health insurance card.

Indicate those that may apply to you: Medicare Deductible Native American Benefits

Medical History

To be completed by student. Please below if you have had or are currently under treatment for any of the following.
(Please explain all s in section below)

- | | | |
|--|---|---|
| <input type="checkbox"/> Chicken Pox/Measles | <input type="checkbox"/> High Cholesterol | <input type="checkbox"/> Vision Problems/Hearing Loss |
| <input type="checkbox"/> German Measles (Rubella) | <input type="checkbox"/> Musculoskeletal Disorders | <input type="checkbox"/> Thyroid Problems |
| <input type="checkbox"/> Mumps/Scarlet Fever | <input type="checkbox"/> Neurological Disorder | <input type="checkbox"/> Inflammatory Bowel Syndrome |
| <input type="checkbox"/> Rheumatic Fever/Malaria | <input type="checkbox"/> Epilepsy | <input type="checkbox"/> Pancreatitis/Gall Bladder Problems |
| <input type="checkbox"/> Infectious Mononucleosis | <input type="checkbox"/> Hepatitis A, B, or C | <input type="checkbox"/> Reflux |
| <input type="checkbox"/> Anemia | <input type="checkbox"/> Eating Disorder | <input type="checkbox"/> Rectal Bleeding |
| <input type="checkbox"/> Thyroid Disorder | <input type="checkbox"/> Drug/ Alcohol Dependency/ Abuse | <input type="checkbox"/> Hernia/Ulcer |
| <input type="checkbox"/> Diabetes Mellitus | <input type="checkbox"/> Panic/ Anxiety Disorder | <input type="checkbox"/> Recurrent Bladder Infection |
| <input type="checkbox"/> Cancer / Tumor / Cyst | <input type="checkbox"/> Bipolar Disorder | <input type="checkbox"/> Bleeding / Blood Disorder |
| <input type="checkbox"/> Asthma | <input type="checkbox"/> Mood Disorder/Depression | <input type="checkbox"/> Kidney Infection |
| <input type="checkbox"/> Exercise – Induced Asthma | <input type="checkbox"/> Obsessive Compulsive Disorder | <input type="checkbox"/> Chronic Kidney Disease |
| <input type="checkbox"/> Shortness of Breath with exercise | <input type="checkbox"/> Nervousness/Trouble Sleeping | <input type="checkbox"/> Pelvic / Vaginal Infections |
| <input type="checkbox"/> Pneumonia/Tuberculosis | <input type="checkbox"/> Hospitalized for Emotional Disorder | <input type="checkbox"/> Testicular Lump |
| <input type="checkbox"/> Recurrent Bronchitis | <input type="checkbox"/> Joint Injury/Bone Fractures | <input type="checkbox"/> Irregular or painful periods |
| <input type="checkbox"/> Recurrent Ear Infection | <input type="checkbox"/> Head Injury with loss of consciousness | <input type="checkbox"/> Surgeries |
| <input type="checkbox"/> Frequent Colds | <input type="checkbox"/> Concussion | <input type="checkbox"/> Chronic rash/Eczema/Hives |
| <input type="checkbox"/> Congenital Condition | <input type="checkbox"/> Fainting/Dizziness | <input type="checkbox"/> Heat Related Illness |
| <input type="checkbox"/> Rheumatic Heart Disease | <input type="checkbox"/> Seizure Disorder | <input type="checkbox"/> Serious Accident / Injury |
| <input type="checkbox"/> High Blood Pressure | <input type="checkbox"/> Recurrent Sinusitis or nosebleeds | <input type="checkbox"/> Migraine or recurrent headaches |
| <input type="checkbox"/> Heart Palpitations/Murmur | | <input type="checkbox"/> Syncope or Fainting with exercise |
| <input type="checkbox"/> Chest pain or pressure | | <input type="checkbox"/> Other Conditions: _____ |

Explanation for any positive answers above: _____

Drug/Medication Allergies (write NONE if none): _____

Other Allergies (write NONE if none): _____

Routine Medications Taken/Purpose: _____

Student Signature _____ Date: _____

Oklahoma Wesleyan University Physical Examination

To be completed by Healthcare Provider

Name: _____ DOB: _____ Sex: _____

Blood Pressure: _____ Pulse: _____ Height: _____ Weight: _____

Visual Acuity:
 OD _____ OS _____ OU _____ Hearing: _____

Suggested Laboratory Tests:

Urinalysis: _____ Within Normal Limits _____ Abnormal If abnormal, explain: _____

Hemoglobin: _____ Within Normal Limits _____ Abnormal If abnormal, explain: _____

CLINICAL EVALUATION

	Normal	Abnormal	Comments
1. Head, Ears, Nose, Throat			
2. Mouth, Teeth, Gums, Tonsils			
3. Neck and Thyroid			
4. Lungs / Chest			
5. Skin			
6. Heart			
7. Abdomen			
8. Genitalia			
9. Back/ Spine/ Bones/Joints			
10. Extremities / Musculoskeletal			
11. Neurological Motion Condition			
12. Emotional / Psychological			
13. Feet			
14. Other Findings			

Loss of Paired organ function: _____ No _____ Yes If yes, please explain: _____

Recommendation for physical activities,
 including participation in club, _____ Unlimited _____ Limited If limited, please explain: _____
 intramural & intercollegiate sports:

Signature of Healthcare Provider _____ Date _____

Print name of Healthcare Provider _____

Address _____ Telephone _____ Fax _____

Oklahoma Wesleyan University Record of Immunizations/Testing

A copy of your immunization record is preferred.

Immunization	Requirements	Date 1	Date 2	Date 3	Date 4
Hepatitis B (Required by OK law)	Birth-2 months 1-4 months 6-18 months				
DTaP 5 doses unless 4 th dose is after age 4, or for grades 6-12 3 doses	2 months 4 months 6 months 4-6 years				
DPT/HIB (Diphtheria-Tetnus acellular-Pertussis/ H. influenzae)	15 months must be fourth dose of DTaP & HIB				
HIB Haemophilus influenzae Type b3	2 months 4 months 6 months				
IVP Inactivated Poliovirus vaccine	2 months 4 months 15-18 months 4-6 yrs				
MMR (Required by OK law) 2 doses-first dose after first birthday	12-15 months 4-6 years				
Varicella (Chickenpox)	Must be at least 12 months of age				
PCV-7 (Pneumococcal Conjugate vaccine) Not required by state but highly recommended and given by state	2 months 4 months 6 months 12-15 months				
Hepatitis A Must be at least 2 years old 6-8 months between 1 st & 2 nd doses					
Meningococcal Meningitis	First year on-campus college students have increased risk of contracting meningococcal meningitis. The ACIP (Advisory Committee on Immunization Practices) recommends that college students be made aware of this disease and given the opportunity to become vaccinated.				
	Date:				

A TB Skin Test is recommended	Date of test:	Results:
TB Skin Test is mandatory for International Students		

Student Health Department Consent Form for Emergency Treatment

INSTRUCTIONS: Complete this form only if student is a legal minor (less than 18 years of age) or less than 21 years of age and will be traveling to other states with the university for any reason as of the first day of orientation week. NOTE: **Form must be notarized.**

The undersigned, having legal guardianship of _____ does hereby authorize and direct a doctor in a clinic or emergency room (or physician assistant working with him/her) to provide diagnosis and treatment as their judgment indicates to said minor while said minor is enrolled as a student at Oklahoma Wesleyan University in Bartlesville, OK.

It is OWU's policy that each student must have health insurance coverage. OWU carries a minimal accident insurance policy on all full-time students. This policy is a supplemental coverage, which pays only after other collectable group or individual insurance has paid. Oklahoma Wesleyan University is not responsible for payment of any medical bills.

Signed: _____
[Parent(s) or legal guardian(s)]

Date: _____

[Printed Name(s) of Parent(s) or legal guardian(s)]

(print date of birth of student)

Address: _____

Student Allergies: _____

Current Medications: _____

Country: _____

Known Illness(es) or Disease(s): _____

Telephone Number: _____

NOTARY PUBLIC Date
(Please sign, date, and affix seal or stamp)
Subscribed and sworn to/before me a Notary Public
in and for the County of _____

My commission number: _____

My commission expires: _____

Please return this completed form to:
Student Health Department
Oklahoma Wesleyan University
2201 Silver Lake Road
Bartlesville, OK 74006
918-335-6264

Health Insurance Fall 2011

It is the policy of Oklahoma Wesleyan University that all students be covered by sickness and injury insurance. The university will provide minimal injury insurance for each student. As a student you may have your own primary sickness insurance (through your parents or employer) or you may take out sickness insurance offered by OWU. There are three options the student may choose from (see below). When the student has other insurance besides what is offered by the university, the primary insurance must be used first. A copy of the insurance card (front and back) must be included with this form. **Please return this Health Insurance Form to the Student Accounts Office by Friday, August 31, 2011. The student will automatically be charged for the additional insurance if this form is not received before this time.**

- I **want** the school insurance. I am not covered with primary sickness insurance.
- I **want** the school insurance as a secondary insurance. I am covered by primary insurance (see attached front and back copy of insurance card),
- I **do not want** school insurance. I am covered by primary insurance (see attached front and back copy of insurance card) and choose not to be covered by the school insurance.

The OWU Health Department will use this information in the event the student needs the services of local medical personnel. It is the student's responsibility to follow the requirements and regulations of their primary insurance and the school insurance. The school is not responsible for payment of any bills incurred by the student. We look forward to this coming semester and anticipate a wonderful experience for you as a student at OWU whether this is your first year or are returning to OWU for another great year. God bless!!

Student/Insured Signature: _____

Printed Name: _____ Date: _____

Student Accounts/Business Affairs
Oklahoma Wesleyan University
2201 Silver Lake Road
Bartlesville, OK 74006
(918) 335-6202 (office)

Return to Student Accounts