-- Petition --
Acceptance of Transfer "D"s
Oklahoma Wesleyan University

Name: _____ Date: _____
Address: _____ Advisor _____
_____ Major _____
Phone: _____ Email address _____

I would like to ask for an exception to the OWU transfer credit policy and ask that the following grade(s) be accepted and placed on my OWU transcript. I understand that once these grades are placed on my transcript, **they cannot be removed**. It is also **my responsibility to provide a catalog course description from the semester I took each course.** _____
student signature (required)

Petitions will not be considered without a course description.

➔ Course number/name _____ (course description attached)
Institution where the course was taken _____
#/credit hours: _____
Grade received: _____
Course will be used to satisfy requirements for _____

❒ **Approval**
❒ **Denial**
Dean _____
(signature) date

➔ Course number/name _____ (course description attached)
Institution where the course was taken _____
#/credit hours: _____
Grade received: _____
Course will be used to satisfy requirements for _____

❒ **Approval**
❒ **Denial**
Dean _____
(signature) date

(For Office Use only by Registrar's Office)

Completed form received: _____
(date)

❒ These credits have been placed on the student's transcript.
If not, why _____

The original will remain in the student's file. A copy will be sent to the student and to the advisor.

2/08