

# 2022-2023 Verification Worksheet - Independent Student

Your 2022-2023 FAFSA was selected by the Department of Education for review. Complete this form so that we may continue processing your aid application. We will compare your FAFSA with the information on this worksheet and any other required documents. If there are differences, your FAFSA information may need to be corrected.

- 1. YOU MUST ACCURATELY COMPLETE, REVIEW, AND SIGN THIS WORKSHEET.
- 2. PLEASE PRINT USING A BLUE OR BLACK PEN ONLY.

A. STUDENT INFORMATION			
		<u>_</u>	
Last Name	First Name	Date of Birth	Student ID Number

## **B. INDEPENDENT STUDENT'S FAMILY INFORMATION**

Complete the chart below for all members in your household that meet the definition here:

- 1. Yourself
- 2. Your spouse, if you are married.
- 3. Your children, if any, if you will provide more than half of their support from July 1, 2022, through June 30, 2023.
- 4. Other people if they now live with you **and** you provide more than half of their support **and** will continue to provide more than half of their support through June 30, 2023.

Full Name of Each Household Member	Age	Relationship	College Name	Enrolled in at least 6 credits
		Self	Oklahoma Wesleyan	Yes

For FA use: 22-23 Verification

Student Name:	
Student Name.	

### C. INDEPENDENT STUDENT AND SPOUSE'S FINANCIAL INFORMATION

Student	Spouse Information (not needed if divorced/separated)
☐ I used the IRS Data Retrieval Tool (DRT) within the FAFSA to link taxes.	☐ Spouse used the IRS Data Retrieval Tool (DRT) within the FAFSA to link taxes.
☐ I filed a 2020 federal income tax return and <b>attached</b> the required copy of my 2020 IRS Tax Return Transcript	☐ Spouse filed a 2020 federal income tax and <b>attached</b> the required copy of their 2020 IRS Tax Return Transcript
☐ I earned income but did not file, nor was I required to file, a 2020 federal income tax return. As required, I am attaching copies of all 2020 W2s, 1099s, and other wage statements.	☐ Spouse earned income but did not file, nor was required to file, a 2020 federal income tax return. As required I am attaching copies of all 2020 W2s, 1099s, and other wage statements.
MUST COMPLETE SECTION D	MUST COMPLETE SECTION D
☐ I was not employed in 2020 and earned no income from work.	☐ Spouse was not employed in 2020 and earned no income from work.

# D. SOURCES OF EARNED INCOME AND AMOUNTS FROM 2020

Only complete this section, if the above chart instructs you to do so. Must provide a W2\*\*.

Source of Income	Name of Income Earner	Relationship	2020 Total Amount Earned	W-2 Attached?
Suzy Auto Body (example)	Sally Smith	Mother	\$22,000	Yes
**If you have tried and are unable to provide a W2 for the above source of income, please explain why the W2 is not available:				

F	CERTIFICATION AND SIGNATURE
ava	ailable:
^^II	t you have tried and are unable to provide a VV2 for the above source of income, please explain why the VV2 is no

By signing this worksheet, you certify that all the information reported on this worksheet is complete, correct, and the required attachments are provided. WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.

STUDENT SIGNATURE	 DATE	

### F. SUBMIT

Submit this completed form and accompanying documents to OKWU's Office of Financial Aid via one of these options. DO NOT SUBMIT VIA EMAIL AS WE CANNOT ACCEPT THEM.

- Online: www.okwu.edu/upload
- Fax: 918.335.6280
- Mail: OKWU Office of Financial Aid, 2201 Silver Lake Road, Bartlesville OK 74006

# **HOW TO GET YOUR TAX INFORMATION**

# A 2020 Tax Return Transcript or Verification of Non-filing may be obtained through:

- Get Transcript ONLINE Go to www.irs.gov, under the Tools heading, click "Get a tax transcript." Click "Get Transcript ONLINE." Make sure to request the IRS Tax Return Transcript and 2020 for the year.
- Get Transcript by MAIL Go to www.irs.gov, under the Tools heading, click "Get a tax transcript." Click "Get Transcript by MAIL." Make sure to request the IRS Tax Return Transcript and 2020 for the year.
- Automated Telephone Request 1-800-908-9946
- Paper Request Form This form is available in the Financial Aid Office.

## To use the IRS Data Retrieval Tool (fastest and most secure way), the student first needs to:

- Go to fafsa.ed.gov, and select the "Start Here" button
- Log in using your FSA ID
- Select the "Continue" or "Make a Correction" button
- Select the "Financial Information" tab from the top of the page

# Parent: To use the DRT, complete the following steps:

- 1. Go to "Parent Financial Information" page Answer the questions in the first box to see if you are eligible to use the IRS Data Retrieval Tool
- 2. If eligible, select which parent is providing information on the FAFSA
- 3. Enter the FSA ID for the parent providing the information
- 4. Click "Link to IRS" (It looks like a greyed-out box) For your privacy, the tax information you transfer from the IRS into your FAFSA form won't be visible to you. Instead, you will see "Transferred from the IRS" in the appropriate fields on fafsa.gov, the IRS DRT web page, and on the Student Aid Report. If you only need to update the parent tax information, then proceed to the Sign and Submit page.

# Student: To use the DRT, complete the following steps:

- 1. Go to "Student Financial Information" page
- 2. Answer the questions in the first box to see if you are eligible to use the IRS Data Retrieval Tool
- 3. If eligible, click "Link to IRS" For your privacy, the tax information you transfer from the IRS into your FAFSA form won't be visible to you. Instead, you will see "Transferred from the IRS" in the appropriate fields on fafsa.gov, the IRS DRT web page, and on the Student Aid Report.
- 4. Proceed to the Sign and Submit page.