



OKLAHOMA WESLEYAN UNIVERSITY

2024-25 Verification Worksheet - Dependent Student

Your 2024-25 FAFSA was selected by the Department of Education for review. Complete this form so that we may continue processing your aid application. We will compare your FAFSA with the information on this worksheet and any other required documents. If there are differences, your FAFSA information may need to be corrected.

PLEASE ENSURE THAT YOU AND YOUR PARENT(S) ACCURATELY COMPLETE, REVIEW, AND HAND-SIGN THIS WORKSHEET WITH A HANDWRITTEN SIGNATURE USING BLUE OR BLACK INK.

A. STUDENT INFORMATION

Form with fields: Last Name, First Name, Date of Birth, Student ID Number

B. DEPENDENT STUDENT'S FAMILY INFORMATION

Complete chart below for all members in your PARENT(S)' household that meet the definition here:

- 1. Yourself
2. Your parent(s) even if you do not live with your parent(s). (This includes a stepparent and your biological parents if they live together even if they are not married).
3. Your parent(s)' other children if your parent(s) will provide more than half of their support from July 1, 2024, through June 30, 2025.
4. Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2025.

NOTE: Do not include parent college information below. If it is listed, it will be disregarded.

Table with 5 columns: Full Name of Each Household Member, Age, Relationship, College Name, Enrolled in at least 6 credits

Student Name: _____

C. DEPENDENT STUDENT AND PARENT(S)' FINANCIAL INFORMATION

Student: Must Select One	Parent(s): Must Select One**
<input type="checkbox"/> I used the IRS Future Act Direct Data Exchange (FA-DDX) within the FAFSA to link taxes.	<input type="checkbox"/> I/We used the IRS Future Act Direct Data Exchange (FA-DDX) within the FAFSA to link taxes.
<input type="checkbox"/> I filed a 2022 federal income tax return and attached the required hand-signed copy of my 2022 IRS Tax Return.	<input type="checkbox"/> I/We filed a 2022 federal income tax return and attached the required hand-signed copy of my 2022 IRS Tax Return.
<input type="checkbox"/> I earned income but did not file, nor was I required to file, a 2022 federal income tax return. As required, I am attaching copies of all 2022 W2s, 1099s, and other wage statements.	<input type="checkbox"/> I/We earned income but did not file, nor was required to file, a 2022 federal income tax return. As required, I am attaching copies of all 2022 W2s, 1099s, and other wage statements.
MUST COMPLETE SECTION D	MUST COMPLETE SECTION D
<input type="checkbox"/> I was not employed in 2022 and earned no income from work.	<input type="checkbox"/> I/We was not employed in 2022 and earned no income from work.

D. SOURCES OF EARNED INCOME AND AMOUNTS FROM 2022

Only complete this section if the above chart instructs you to do so. Must provide a W2**

Source of Income	Name of Income Earner	Relationship	2022 Total Amount Earned	W-2 Attached?
<i>Suzy Auto Body (example)</i>	<i>Sally Smith</i>	<i>Mother</i>	<i>\$22,000</i>	<i>Yes</i>

**If you have tried and are unable to provide a W2 for the above source of income, please explain why the W2 is not available:

E. CERTIFICATION AND SIGNATURE

Each person signing this worksheet certifies that all the information reported on this worksheet is complete, correct, and the required attachments are provided. The student and one parent must sign and date this section. **WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.**

STUDENT'S HANDWRITTEN SIGNATURE DATE

PARENT'S HANDWRITTEN SIGNATURE DATE

F. SUBMIT

Submit this completed form through your my.OKWU.edu Financial Aid Portal. (Please note that we cannot obtain this information via email.) If you don't know how to access your portal, please call/text 918.335.6282 or email financialaid@okwu.edu.

HOW TO GET YOUR TAX INFORMATION

A 2022 Tax Return Transcript or Verification of Non-filing may be obtained through:

- Get Transcript ONLINE – Go to www.irs.gov, under the Tools heading, click "Get a tax transcript." Click "Get Transcript ONLINE." Make sure to request the IRS Tax Return Transcript and 2022 for the year.
- Get Transcript by MAIL – Go to www.irs.gov, under the Tools heading, click "Get a tax transcript." Click "Get Transcript by MAIL." Make sure to request the IRS Tax Return Transcript and 2022 for the year.
- Automated Telephone Request – 1-800-908-9946
- Paper Request Form – This form is available in the Financial Aid Office.

To use the IRS Future Act Direct Data Exchange (FA-DDX) (fastest and most secure way), the student first needs to:

- Go to fafsa.ed.gov, and select the "Start Here" button
- Log in using your FSA ID
- Select the "Continue" or "Make a Correction" button
- Select the "Financial Information" tab from the top of the page

Parent: To use the IRS FA-DDX, complete the following steps:

1. Go to "Parent Financial Information" page Answer the questions in the first box to see if you are eligible to use the IRS FA-DDX
2. If eligible, select which parent is providing information on the FAFSA
3. Enter the FSA ID for the parent providing the information

Student: To use the IRS FA-DDX, complete the following steps:

1. Go to "Student Financial Information" page
2. Answer the questions in the first box to see if you are eligible to use the IRS FA-DDX
3. Proceed to the Sign and Submit page.