



OKLAHOMA WESLEYAN UNIVERSITY

2024-25 Verification Worksheet - Independent Student

Your 2024-25 FAFSA was selected by the Department of Education for review. Complete this form so that we may continue processing your aid application. We will compare your FAFSA with the information on this worksheet and any other required documents. If there are differences, your FAFSA information may need to be corrected.

PLEASE ENSURE THAT YOU ACCURATELY COMPLETE, REVIEW, AND HAND-SIGN THIS WORKSHEET WITH A HANDWRITTEN SIGNATURE USING BLUE OR BLACK INK.

A. STUDENT INFORMATION

Form with fields: Last Name, First Name, Date of Birth, Student ID Number

B. INDEPENDENT STUDENT'S FAMILY INFORMATION

Complete the chart below for all members in your household that meet the definition here:

- 1. Yourself
2. Your spouse, if you are married.
3. Your children, if any, if you will provide more than half of their support from July 1, 2024, through June 30, 2025.
4. Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2025.

Table with 5 columns: Full Name of Each Household Member, Age, Relationship, College Name, Enrolled in at least 6 credits

Student Name: _____

C. INDEPENDENT STUDENT AND SPOUSE'S FINANCIAL INFORMATION

Student	Spouse Information (not needed if divorced/separated)
<input type="checkbox"/> I used the IRS Future Act Direct Data Exchange (FA-DDX) within the FAFSA to link taxes.	<input type="checkbox"/> Spouse used the IRS Future Act Direct Data Exchange (FA-DDX) within the FAFSA to link taxes.
<input type="checkbox"/> I filed a 2022 federal income tax return and attached the required hand-signed copy of my 2022 IRS Tax Return.	<input type="checkbox"/> Spouse filed a 2022 federal income tax and attached the required hand-signed copy of their 2022 IRS Tax Return.
<input type="checkbox"/> I earned income but did not file, nor was I required to file, a 2022 federal income tax return. As required, I am attaching copies of all 2022 W2s, 1099s, and other wage statements.	<input type="checkbox"/> Spouse earned income but did not file, nor was required to file, a 2022 federal income tax return. As required, I am attaching copies of all 2022 W2s, 1099s, and other wage statements.
MUST COMPLETE SECTION D	MUST COMPLETE SECTION D
<input type="checkbox"/> I was not employed in 2022 and earned no income from work.	<input type="checkbox"/> Spouse was not employed in 2022 and earned no income from work.

D. SOURCES OF EARNED INCOME AND AMOUNTS FROM 2022

Only complete this section, if the above chart instructs you to do so. Must provide a W2**.

Source of Income	Name of Income Earner	Relationship	2022 Total Amount Earned	W-2 Attached?
<i>Suzy Auto Body (example)</i>	<i>Sally Smith</i>	<i>Mother</i>	<i>\$22,000</i>	<i>Yes</i>

**If you have tried and are unable to provide a W2 for the above source of income, please explain why the W2 is not available:

E. CERTIFICATION AND SIGNATURE

By signing this worksheet, you certify that all the information reported on this worksheet is complete, correct, and the required attachments are provided. **WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.**

STUDENT'S HANDWRITTEN SIGNATURE (not typed)

DATE

F. SUBMIT

Submit this completed form through your my.OKWU.edu Financial Aid Portal. (Please note that we cannot obtain this information via email.) If you don't know how to access your portal, please call/text 918.335.6282 or email financialaid@okwu.edu.

HOW TO GET YOUR TAX INFORMATION

A 2022 Tax Return Transcript or Verification of Non-filing may be obtained through:

- Get Transcript ONLINE – Go to www.irs.gov, under the Tools heading, click "Get a tax transcript." Click "Get Transcript ONLINE." Make sure to request the IRS Tax Return Transcript and 2022 for the year.
- Get Transcript by MAIL – Go to www.irs.gov, under the Tools heading, click "Get a tax transcript." Click "Get Transcript by MAIL." Make sure to request the IRS Tax Return Transcript and 2022 for the year.
- Automated Telephone Request – 1-800-908-9946
- Paper Request Form – This form is available in the Financial Aid Office.

To use the IRS Future Act Direct Data Exchange (FA-DDX) (fastest and most secure way), the student first needs to:

- Go to fafsa.ed.gov, and select the "Start Here" button
- Log in using your FSA ID
- Select the "Continue" or "Make a Correction" button
- Select the "Financial Information" tab from the top of the page

Parent: To use the IRS FA-DDX, complete the following steps:

1. Go to "Parent Financial Information" page Answer the questions in the first box to see if you are eligible to use the IRS FA-DDX
2. If eligible, select which parent is providing information on the FAFSA
3. Enter the FSA ID for the parent providing the information

Student: To use the IRS FA-DDX, complete the following steps:

1. Go to "Student Financial Information" page
2. Answer the questions in the first box to see if you are eligible to use the IRS FA-DDX
3. Proceed to the Sign and Submit page.